

<b>1. Internship title</b>		
Ethiopia-Capacity Building Specialist		
<b>Project description</b>		
<p>Within the framework of its CIDA-funded partnership program, CUI launched the Urban Development Partnerships Project Ethiopia (UDPP Ethiopia). The goal of UDPP Ethiopia is to support local and national partners to realize governance, urban management and poverty reduction goals articulated in country's national poverty reduction paper – Plan for Accelerated and Sustained Development to End Poverty (PASDEP). The project has two emphases, working at: 1) the city level, supporting the City Government of Addis Ababa (CGAA) to develop model approaches to enhancing urban governance, urban sustainability and poverty reduction, and, 2) the national level, contributing to and learning from the national dialogue on urban development. UDPP Ethiopia will build the capacity and strengthen the institutions of city governments in Ethiopia by sharing technical expertise and know-how.</p>		
<b>Host Country (State/Province, City)</b>	<b>Primary and Secondary Sectors</b>	<b>Overseas Host Organization</b>
Ethiopia, Addis Ababa	Promoting good governance – public sector institution and capacity building	CUI – Ethiopia Field Office
<b>Overseas Job description (Activities)</b>		
<p><b><i>In Canada:</i></b>  The intern will spend the Canadian portion of the internship preparing for the overseas component, by arranging for the logistics for the overseas stay; by conducting background research on the host country, host organization, associated CUI project, and relevant topics; and by familiarizing his/herself with the cultural and business practices of the host country.</p> <p>Following the overseas portion, the intern will return to Canada to debrief, write his/her final report, conduct outreach activities to share his/her experience with the Canadian public, and begin his/her job search.</p>		
<p><b><i>Overseas:</i></b>  The intern will join CUI's office in Ethiopia and work primarily with the Urban Management Institute (UMI), City Government of Addis Ababa. The intern will support UMI to develop and implement a strategy that supports effective project management systems and enhanced service delivery in training, research and consultancy. She/he will research best practices applicable to UMI and advise partners on actions to improve urban governance. The intern will be assigned the following activities:</p> <ol style="list-style-type: none"> <li>1) Provide project management support for the effective implementation of UMI's Urban Management Capacity Building sub-program</li> <li>2) Based on the experience gained from (1), develop training materials/manuals and mainstream project planning and management systems into the UMI's training and research packages.</li> <li>3) Using participatory methodologies, review UMI's business processes and produce an evaluation detailing strengths, threats, weaknesses and opportunities to improve UMI's capacity to ensure good governance at the local-level, including actions that contribute to UN-HABITAT's Global Campaign on Urban Governance.</li> <li>4) Research and disseminate international best practices on urban management issues and prepare the framework for adapting these to local contexts.</li> </ol>		

**Qualifications**

The intern should have the following qualifications and experiences:

- 1) Master's degree in a field related to capacity development and/or urban issues
- 2) Project planning and management skills and some experience in monitoring and evaluation systems is desired
- 3) Some experience in administering training programs and research development is desired
- 4) Willingness to adopt participatory approaches
- 5) Ability to work independently with dedication
- 6) Knowledgeable and innovative, willing to bring new ideas to the table
- 7) Quick learner with a good appreciation of the local context

Expected Development Outputs		Indicators	Expected Employment Outputs	Indicators
Increased UMI capacity and knowledge base to adopt practices of good governance.	Partners better understand their strengths, threats, weaknesses and opportunities for strengthening local governance processes.	The intern will gain skills in understanding urban development issues, researching best practices and conducting participatory assessments of local government processes.	Internship performance feedback indicates improved skills in understanding urban development issues, researching best practices and conducting participatory assessments of local government processes.	
Developed project management abilities of UMI of internationally funded development projects/programs.				
Produced research, training materials, a best practice adaptation framework and improvement plans to enhance UMI's performance and promote good governance.				
<b>In Canada Start Date:</b>	<b>Overseas Departure Date:</b>	<b>Overseas Return Date:</b>	<b>In Canada End Date:</b>	
June 16, 2008	July 5, 2008	January 3, 2009	February 13, 2009	